



Arrow International, Inc.

Helping you accomplish great things!

To: All Arrow International, Inc. Customers
All Sales Managers
All Customer Service Representatives

Date: 11/8/18

Re: HOLIDAY SCHEDULE – MEXICAN FACILITY

Our Juarez plant will be closed for the Christmas holidays beginning at the close of business on **Friday, December 21, 2018.**

We will not be up to full staffing until Monday, January 14, 2019.

Please place your Sunrise® and Texas imprint paper orders during the next several weeks to ensure you do not run short on product while our plant is closed for the holidays.

Keep in mind that the standard lead time for our Sunrise and Texas imprint orders is 4-6 working days but that may increase due to increased order volume.

As the holidays approach, don't wait too long to place orders or we may not have the capacity to get the product produced and shipped prior to the closing.

Thank you for your cooperation.



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